



# Coaching Request Form

(For levels E5 and above only- Request for one-on-one coaching through state training funds)

MBUSI offers team members and management development options through AIDT eLearning and classroom training, and they also have the option to take specialized courses through external vendors. Although these are the preferred training methods, we understand that one-on-one coaching is sometimes advantageous for specific development needs or for further growth opportunities. If there's a request for an **E5 (Group Leader) or above coaching, the "Coaching Request Form" must be completed** and sent with other required training request documents to Steve Colburn ([steve.colburn@daimler.com](mailto:steve.colburn@daimler.com)).

All fields must be completed for the request to be processed.

Coaching for: (Name)	
Level, title:	
Direct Supervisor (E4 or above):	
Department:	

Description of coaching:

Development / growth area(s) requested:

Reasons for the coaching request?

Please list all related training courses and other development measures that have been taken to develop the individual.

Were previous development measures effective? If yes, then why does the TM need additional coaching? If no, why were other measures ineffective?

### APPROVAL SIGNATURES:

APPROVAL	PRINTED NAME	SIGNATURE	DATE
TM Supervisor			
Dept. E3			
Dept. E2			
HR/OD E4			

